

**Blackstone Valley Vocational Regional  
District School Committee**

**Minutes of Special Meeting  
June 1, 2020**

A special meeting of the Blackstone Valley Vocational Regional School District Committee was held in the cafeteria of the school. The following members, staff and others were present:

Joseph Hall of Bellingham, Chairman	David Bartlett of Upton
Gerald Finn of Millville, Vice Chairman	James Ebbeling of Uxbridge
Joseph Broderick of Blackstone	Dr. Michael F. Fitzpatrick, Superintendent-Director
Paul Braza of Milford	Kurtis Johnson, Assistant Superintendent/Finance
Chester Hanratty, Jr. of Millbury	James Brochu, Facilities Director

Members Absent:

John Lavin of Douglas  
Anthony Yitts of Grafton  
Mitchell Intinarelli of Hopedale  
Dennis Braun of Mendon  
Jeff Koopman of Northbridge  
Julie Mitchell of Sutton

Item 1. Call to Order

The meeting was called to order at 5:00 p.m. by Mr. Hall.

Item 2. Architect/Designer Service Contract (MA Skills Capital Grant)

Mr. Johnson addressed the Committee regarding the motion to award the contract for Architect [Designer] Services. Motion was made by Mr. Finn [as presented in Item 2(b)] and seconded by Mr. Bartlett. Mr. Johnson provided a summary of the RFQ process to include the required postings, release date as well as the review and ranking of each proposal. The District received 32 requests for the RFQ (which included clearinghouses and owner's project management firms) and five responded formally with a proposal. The top three finalist were interviewed and Brewster Thornton Group (BTG) was unanimously selected by the review committee. Mr. Johnson reviewed the timeline for the project and noted the possibility of accelerating a portion of the project should the opportunity present itself. Mr. Finn inquired as to whether references were checked on the project and if the [Providence-based] architect was certified in Massachusetts; Mr. Johnson affirmed both questions. It was also noted that BTG's estimator was involved with the recent science lab renovation project. Dr. Fitzpatrick commented that he reviewed BTG's profile and was impressed with their expertise in the medical field; noting the relevance to the biotech lab project. The contract amount of \$70,000 is within the approved grant budget. Following further discussion, the Committee unanimously voted to approve the motion.

Item 3. Meeting Closure

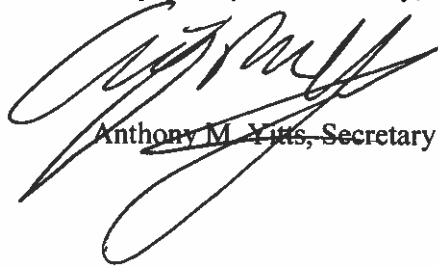
On a motion by Mr. Bartlett, seconded by Mr. Ebbeling, it was voted to close the meeting at 5:09 p.m. The meeting was declared adjourned by Chairman Hall.

**Listing of Materials used in the Meeting:**

Item 2.a. Architect Engineering Bid Summary

Item 2.b. Motion to Approve Bid - Brewster Thornton Group Architects of Providence, RI

Respectfully Submitted by,

A handwritten signature in black ink, appearing to read 'Anthony M. Yatts', is written over the typed name.

Anthony M. Yatts, Secretary